

Commissioners of St. Mary's County Meeting Agenda (Tuesday, September 13, 2022)
Generated by Julie Burch on Tuesday, September 13, 2022

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin (Via Zoom)
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
David Weiskopf, Interim County Administrator
Alex Huseman, Communication Coordinator, Public Information Office

Absent: Commissioner John E. O'Connor

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 1:01 p.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which contains the Minutes of August 30, 2022, as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

2. PROCLAMATIONS

Proclamations were presented for:

- A. Forget-Me-Not Month
- B. 50th Anniversary King & Kennedy Estates

3. MAIN AGENDA ITEMS

A. OFFICE OF THE COUNTY ATTORNEY - Decision - Ordinance to amend Chapter 267 of the Code of St. Mary's County Maryland to Provide for an Exemption from the St. Mary's County Transfer Tax

I move to adopt the Ordinance to amend Chapter 267 of the Code of St. Mary's County, Maryland to Provide for an Exemption from the St. Mary's County Transfer Tax.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

B. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Request for Public Hearing – Solar Ordinance Text Amendment

I move to authorize the Department of Land Use and Growth Management to hold a public hearing on October 4, 2022, at 9:30 am to amend the Code of St. Mary's County, Maryland, Chapter 285, Schedule 50.4, 97.a. Solar, Major, to require Conditional Use approval in the Rural Preservation Zoning District when certain soils or environmental resources are present; and to add a new Section 51.3.97.b to include the standards necessary to obtain Conditional Use approval.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR SEPTEMBER 20 AND 27, 2022.

B. DEPARTMENT OF AGING & HUMAN SERVICES - Senior Center Operating Fund (SCOF) Notice of Grant Award

I move to approve the FY23 Senior Center Operating Fund (SCOF) notice of grant award from the Maryland Department of Aging on behalf of the St. Mary's Department of Aging & Human Services in the amount of \$5000.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

C. DEPARTMENT OF HUMAN RESOURCES - Just Serve Resolution

I move to approve the 2022 Just Serve resolution, providing employees with four hours of paid administrative leave to provide volunteer service in the community.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

D. DEPARTMENT OF RECREATION AND PARKS - FY24 Waterway Improvement Fund Grant Application

I move to approve the Waterway Improvement Fund Grant Application and Project Agreement on behalf of the Department of Recreation and Parks in the amount of \$250,000 for the

maintenance of the St. Inigoes Landing and Boat Ramp improvement and dredging project and authorize staff to submit online.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

E. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Federal Bridge Program Supplemental Agreement

I move to approve and authorize the Commissioner President to sign the Supplemental Agreement with the Maryland Department of Transportation, State Highway Administration to replace the Cornfield Harbor Bridge in accordance with the Federal Bridge Program and authorize staff to administer the project in accordance with the agreement.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

F. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FDR Phase 3B Option Contract for Temporary Construction Easement (James T. Tawney III)

I move to approve the option contract for the James T. Tawney III property as presented for the temporary construction easement acquisition related to FDR Boulevard - Phase 3B and authorize Commissioner President Guy to execute all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

G. OFFICE OF THE COUNTY ATTORNEY - Admiral's Landing (Foxchase Village): Release of Lien

I move to approve and authorize the Commissioner President to execute the release of lien and sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

H. OFFICE OF THE COUNTY ATTORNEY - New or Expanding Business Tax Credit Ordinance

I move to approve the New or Expanding Business Tax Credit Ordinance and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

I. OFFICE OF THE COUNTY ATTORNEY - Improvements to Commercial Real Property Ordinance

I move to approve the Improvements to Commercial Real Property Ordinance and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

J. DEPARTMENT OF FINANCE - FY2022 Procurement Summary

Present: Brandon Hayden, Procurement Manager/Contracting Officer
Jeannett Cudmore, C.F.O. / Procurement Officer

The FY2022 Procurement Summary was presented. Businesses with addresses in the Southern Maryland 206xx zip codes received 48.4% of \$85.5 million and 86 of 104 new contracts issued in FY2022. Departments are encouraged to look for local sources when making exempt purchases.

K. DEPARTMENT OF FINANCE - Approve the CY2023 Commissioners Meeting Schedule and the FY2024 Budget Calendar

I move to approve the calendar year 2023 Commissioners meeting schedule and accept the fiscal year 2024 budget calendar as presented and direct staff to circulate the instructions and schedule the meetings based on this calendar.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

L. DEPARTMENT OF FINANCE - American Rescue Grant Update

I move to accept the changes to the American Rescue plan as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

5. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into closed session for the purpose of discussing Personnel.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

6. CLOSED SESSION

A. PERSONNEL

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
David Weiskopf, Interim County Administrator
Catherine Pratson, Director, Dept. of Human Resources
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 2:37 p.m. - 3:10 p.m.

Location: Savich Conference Room

Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand, or appointment of a member of a public agency.

7. ADJOURN

The meeting adjourned at approximately 3:10 pm.

Minutes approved by the Commissioners of St. Mary's County on September 20, 2022.

JB
Julie Burch, Senior Admin Coordinator